

**SWALE BOROUGH COUNCIL  
FORWARD PLAN AND NOTICE OF KEY DECISIONS**

**June 2019 - September 2019**

**Notes:**

A key decision is defined as 'an Executive decision which is likely to (a) result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.'

The key decision threshold, confirmed by Council, is set at £100,000 (this relates to (a) of the definition above).

Where the decision will be made by Cabinet, Members of Cabinet to be agreed at Annual Council on Wednesday 22 May 2019.

**Councillor Andrew Bowles - Leader**

Subject to any prohibition or restriction on their disclosure, copies or extracts of any documents listed below can be viewed at Swale House, East Street, Sittingbourne, Kent, ME10 3HT. Please contact Democratic Services to arrange a time to view the documents or to request copies by post by e-mailing [democraticservices@swale.gov.uk](mailto:democraticservices@swale.gov.uk) or by telephone on: 01795 417330. Fees may be charged in accordance with the Council's Fees and Charges policy.

Other documents relevant to the decision item may be submitted to the decision maker; please contact Democratic Services (contact details above) to request details of these documents as they become available.

Item	Decision item and background information	Decision maker, date of meeting	Key Decision	Will the report be exempt or have any exempt appendices?	List of the documents submitted to the decision maker	Lead Member and Lead Officer
	Recommendations from the Local Plan Panel held on 6 June 2019	Cabinet 12 June 2019	Non-Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.	Open		Cabinet Member for Planning  Gill Harris
	Queenborough and Rushenden Regeneration Scheme funding agreement amount increase Delegated authority was given in December 2018 for a funding agreement of £3.5 million. Subsequent market testing has shown the land raising costs to have increased significantly due to market shortages in materials. Homes England have provided us with the opportunity to bid for additional funding to cover this expected price increase.	Cabinet 12 June 2019	Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates.	Open		Cabinet Member for Regeneration  Kieren Mansfield
	Contract awards - parking operations Cabinet report to provide authority to complete contract documentation for two parking services.	Cabinet 12 June 2019	Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which	Open		Cabinet Member for Housing and Safer Communities  Martyn Cassell

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			are, significant having regard to the local authority's budget for the service or function to which the decision relates.			
	Adoption of the Housing, Homelessness and Rough Sleeping Strategy 2019 - 2023 The Housing, Homelessness and Rough Sleeping Strategy sets out the priorities for the Council over the next 4 years. Following the public consultation Cabinet is requested to formally adopt the Strategy.	Cabinet 12 June 2019	Key It is significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.	Open		Cabinet Member for Housing and Safer Communities  Charlotte Hudson
	Outside Bodies Nominations to be made by Cabinet Cabinet are asked to appoint Members to outside bodies for the 2019/20 Municipal Year.	Cabinet 12 June 2019	Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area	Open		Leader  Philippa Davies philippadavies@swale.gov.uk

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			comprising two or more wards or electoral divisions in the area of the local authority.			
	<p>Public Space CCTV Strategy Adoption</p> <p>This report is to seek approval from Cabinet to adopt the Public Space CCTV Strategy, following its consultation.</p>	<p>Cabinet</p> <p>12 June 2019</p>	<p>Key</p> <p>It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates.</p>	<p>Open</p>		<p>Councillor Alan Horton</p> <p>AlanHorton@swale.gov.uk</p> <p>Steph Curtis</p>
	<p>Disposal of 17/17A Station Street, Sittingbourne</p> <p>This report is to consider the potential disposal of the property formerly occupied by the Citizens Advice Service and is now surplus to requirements.</p>	<p>Cabinet</p> <p>12 June 2019</p>	<p>Key</p> <p>It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or</p>	<p>Part exempt</p>		<p>Cabinet Member for Finance and Performance</p> <p>Kent Parker</p>

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			function to which the decision relates.			
	<p>Council Beach Hut Policy The report sets out the future policies for the Council to support investment to increase beach hut provision in Swale, improved localised infrastructure which will help grow our tourism offer and operational and charging policies for hut users.</p>	<p>Cabinet 12 June 2019</p>	<p>Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates.</p>	<p>Open</p>		<p>Cabinet Member for Regeneration  Mike Marsh</p>
	<p>Potential disposal of closed public conveniences This report is to consider the potential disposal of closed public conveniences in Queenborough.</p>	<p>Cabinet 12 June 2019</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working</p>	<p>Part exempt</p>		<p>Cabinet Member for Finance and Performance  Kent Parker</p>

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			in an area comprising two or more wards or electoral divisions in the area of the local authority.			
	Recommendations from the Local Plan Panel held on 27 June 2019	Cabinet 10 July 2019	Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.	Open		Cabinet Member for Planning  Gill Harris
	Recommendations from the Swale Joint Transportation Board meeting held on 24 June 019	Cabinet 10 July 2019	Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the			Cabinet Member for Regeneration

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			local authority.			
	<p>Warden Bay Land (junction Imperial Drive and Cliff Drive) Community Asset Transfer Date for decision to be confirmed.</p> <p>This report seeks approval for the community asset transfer of land located on the junction of Imperial Drive and Cliff Drive, Warden Bay to the Warden Bay Parish Council.</p>	Cabinet	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	Open		<p>Cabinet Member for Finance and Performance</p> <p>Sophia Ramm</p>
	<p>Corporate performance indicators and targets 2019/2022 This report proposes additions and deletions to the set of KPIs and targets used to manage and monitor corporate performance for 2019 - 2022.</p> <p>Meeting date to be confirmed.</p>	Cabinet	<p>Non-Key This is not a key decision as it will be considered and decided by full Council.</p>	Open		<p>Cabinet Member for Finance and Performance</p> <p>Tony Potter</p>

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